

TOWN OF SOUTH WINDSOR - TOWN CHARTER PROPOSED REVISIONS & PUBLIC HEARING Comments (Rev. 03-31-25 js)						Final Edit 03/31/25	FINAL VERSION OF THE TOWN CHARTER PROPOSED REVISIONS and CONTAINS THE FINAL DECISIONS AND A SUMMARIZED STATEMENT for those line items.
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#	Date Proposed	Section Number	Section Name	Proposed Change	Person Proposing Change	TBD by CRC Members	
1	January 13, 2020	202	Municipal Elections	Currently the section reads, "A meeting of the electors of the town for the election of Town officers shall be held on the Tuesday after the first Monday of November 1969 and biennially." Recommend a four-year term for increased consistency/efficiency.	Town Staff	FINAL: 2 YEARS	Allows electors to change their local elected officials every 2 years if they are unhappy with actions taken by a seated Council.
2	January 13, 2020	203	Town Officers	Questioned if positions of Board of Selectmen, Constables, and Town Treasurer are relevant and necessary today. Remove Selectmen and Constables	Town Staff / A. Delnicki	FINAL: Remove Selectmen. KEEP Constables Elected but add duties to refer to CGS. FINAL 12-17-24: REMOVE TREASURER as an elected position. Treasurer functions and responsibilities will be assigned to the Finance Department.	The Treasurer position has drastically changed over the past 20 years and independent Audit requirements of Town's finance activity is done annually. The elected Treasurer's functionality has transitioned and any and all financial reports are available to any resident/elector of SW.
3	May 21, 2024	203	Town Officers	Consider defining the First Selectmen position. (Note there is no such position - listed in Charter as "Board of Selectman").	John Holowczak	FINAL: NO FIRST SELECTMAN	There is no reference to a "First Selectman" in the current charter and no action was taken.
4	October 31, 2019	204	Terms of office and minority representation	Change Town Council and Board of Education terms making them 4 years staggered.	M. Maniscalco/Town Staff	FINAL: 2 YEARS for TC & BOE	Allows electors to change their local elected officials every 2 years if they are unhappy with actions taken by a seated Council.
5	October 31, 2019	204	Terms of office and minority representation	Change Town Council and Board of Education terms making them 4 years. The Planning and Zoning Commission should also be 4 years but staggered.	A. Paterna	FINAL: 2 YEARS for TC, BOE. FINAL 12-27-24: No action taken to the P&Z references in the Charter.	Allows electors to change their local elected officials every 2 years if they are unhappy with actions taken by a seated Council. A detailed review by the CRC on P&Z activities in other Towns revealed our Charter requirements are in sync with other towns in our surrounding area and District Reference Group (DRG)

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6	September 17, 2024	204	Terms of office and minority representation	Keep 2 year terms for TC and BOE	Mark DiCiancia	FINAL: 2 YEARS for TC & BOE	Allows electors to change their local elected officials every 2 years if they are unhappy with actions taken by a seated Council.
7	October 31, 2019	204	Terms of office and minority representation	Recommend Town Clerk to be a Town Employee (Also see section 303 - CLERK)	Town Staff	FINAL: Remove elected position. Make TC appointed by TM Office based on qualifications, experience, etc.	Changes over the past 20 years reveal that the Town Clerk position must be certified and experienced. The growth and complexity of town business must be effectively managed and in accordance with Secretary of State and CGS standards. Therefore, experience, qualifications and appropriate certifications must be present in any Town Clerk. The Town Clerk positions works with SW staff, the public, the State and other entities. This position should be a Town position handled by the Town Manager.
8	January 28, 2020	204	Terms of office and minority representation	Change to the same terminology as stated for the Board of Education "No political party shall nominate, and no elector shall vote for more than* five (change to five 5) members of the Town Council. Add: at no time will there be more than a bare majority of any one political party on the Town Council	J. Snyder	FINAL 12-27-24: Change TC elections to be the same as BOE, with a "Bare Majority", electors will select five (5).	The CRC believes reducing the amount of political influence and power should be kept to a minimum, encouraging various parties to work more collaboratively in a courteous, respectful manner. Less political authority will allow seated minority party(ies) to be heard, without a super-majority imposing their own political agenda.
9	September 17, 2024	204	Terms of office and minority representation	Establish Term Limits for elected offices such as Town Council, Board of Education, Planning and Zoning.	Mark DiCiancia	FINAL 12-17-24: No Term Limites on any elected offices.	CRC recognized if an elected official wishes to continue to serve, and in light of the fact that some parties have difficulty finding the right candidates, there should be no term limits.

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10	March 13, 2024	206	Nomination and election procedure	When nominating a slate of candidates for the Town Council, each party will identify which nominee will be the MAYOR. Voting ballot shall identify those candidates under the title as "Mayor" on the ballot.	Aaron Silvia	FINAL: DO NOT ADD TO CHARTER	There are too many various circumstances which may occur that would prohibit this from being able to implement. Such as person not being elected, elected but cannot serve in mayoral position, personal reasons, etc.
11	March 13, 2024	206	Nomination and election procedure	Strongly opposes the indirect election to fill positions by using a process which includes an additional step or steps following the general election.	Aaron Silvia	FINAL: DO NOT ADD TO CHARTER	Holding another election to fill a vacancy for an elected office does not seem to be reasonable, especially since this doesn't occur that often. The costs associated with another election along with costs involved for the candidate does not seem economical.
12	January 28, 2020	207	Eligibility	No person shall be eligible for election to any Town office who is not at the time of his election a resident elector of said town Add: and be current with all taxes and fees due to the Town, and any person ceasing to be a resident and elector of said Town shall thereupon cease to hold elective office in the Town.	J. Snyder	FINAL: NO ACTION CANNOT BE DONE	Not applicable to the Charter, and cannot force this requirement on resident wanting to run for office.

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13	April 16, 2024	208	Vacancies	Include a statement of the time period for filling vacancies for any Town Elected positions, i.e. "must be filled within 30 days".	Town Attorney	<u>FINAL 12-27-24:</u> <u>Vacancies will be filled within 3 days of the final date on the elected official's letter of resignation. Vacancies will be filled by the appropriate political party affiliation at the time of the previous election. Vacancies for TC will not be approved by the seated TC.</u>	Candidates for TC do not "choose" with whom they run. Town political committees select the candidates based on their member's approvals through a caucus. So, allowing the TC to approve a replacement seems incongruous with the process utilized to select them as candidates. Unfilled vacancies of elected Town Councilors should be filled asap, so the business of the town, represented by nine (9) seated members should not be delayed. Placing the responsibilities of selecting a replacement should lie with the appropriate political town committee of the affiliation at the time of election. So if TC change their party during their tenure, the refill is with the originating party affiliation
14	January 13, 2020	209	Voting Districts	Add language into the Charter that eliminates voting locations to be in religious organizations or business establishments	A. Paterna	FINAL: Revise verbiage to "Federal, State or Town Owned Buildings".	Business establishments or religious organizations can change frequently. Keeping polling places in buildings controlled by the Federal, State or Town usually remain constant. Shuffling voting places isn't good practice to encourage and support voter turnout.

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15	January 13, 2019	301	The Council	Compensation of \$75.00 per month for the Mayor - perhaps upgrade and include a clause that allows for future increases in line with the times.	Town Staff	FINAL: Remove \$75.00 stipend for Mayor and require expenses to be submitted for reimbursement by Town.	The Mayor's payment of \$75.00 seems low for today's environment. Comments noted by CRC and residents identified the "volunteer" aspect of this ceremonial position. CRC feels that any expenses that the Mayor needs to be reimbursed for, should be documented and on file by submitting a request to the Town.
16	September 17, 2024	301	The Council	Compensation of \$75.00 per month for the Mayor - perhaps upgrade and include a clause that allows for future increases in line with the times.	Mark DiCiancia	FINAL: Remove \$75.00 stipend for Mayor and require expenses to be submitted for reimbursement by Town.	The Mayor's payment of \$75.00 seems low for today's environment. Comments noted by CRC and residents identified the "volunteer" aspect of this ceremonial position. CRC feels that any expenses that the Mayor needs to be reimbursed for, should be documented and on file by submitting a request to the Town.
17	October 31, 2019	302	Organization	Each newly elected council shall meet for organization in the town office building at 8:00 p.m. on the first Monday following each election, unless the first Monday is a holiday, then they shall meet on the first Tuesday following each election, also change time	Debbie Reid / A. Paterna	FINAL: Remove Time	Time in the Charter is 8:00 pm from years ago when the Council meetings commenced at 8:00. That has changed over the years. The Organization Meeting is advertised and posted so the time is included on that document.
18	January 13, 2020	302	Organization	Eliminate the time and first Monday following each election and replace with "at a convenient or appropriate time to be determined and posted publicly."	Town Staff	FINAL: Keep first Monday, remove time.	This allows for the newly seated elected officials to commence their duties in a timely manner.

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19	January 13, 2020	302	Organization	Time of Organizational Meeting. Change from 8:00 p.m. to 7:00 p.m. start	A. Delnicki	FINAL: Remove Time	Time in the Charter is 8:00 pm from years ago when the Council meetings commenced at 8:00. That has changed over the years. The Organization Meeting is advertised and posted so the time is included on that document.
20	October 31, 2019	303	Clerk of the Council	Change section, making Town Clerk appointed by the Town Manager.	M. Maniscalco / A. Paterna	FINAL: NO ACTION (this is the Clerk of the Council, not Town Clerk)	In the original documents referring to possible Charter revisions, this was original recorded as the Town Clerk, Section 303 refers to the Clerk of the Council and has been corrected on 01/03/25 and no discussion on the Clerk of the Council was needed or occurred.
21	January 13, 2020	306	Ordinances; public hearing and publication	Public Notification via the best means of the times, i.e. website, social media, etc. (see #45)	Town Staff	FINAL: Add verbiage "As required by Statutory Authority and Law" to charter	With the ever changing media, CRC thought it would be helpful to make this section available to change with the times and refer to State Statutes and laws.
22	February 20, 2018	314	Obligatory referendum on bond issues, notes and the sale of real estate by the Town	The amount of \$25,000 should be higher; or remove and make an ordinance	S. Wagner	FINAL: Remove and make part of a PROCUREMENT Ordinance = Procurement Ordinance can only be changed with a Super-Majority +1 vote	Changes to procurement processes including bidding, quotations, contracts, purchase orders, accounts payable, receivables, etc. should be addressed in a specific Ordinance which will allow changes based on economic, industry and governmental transformations. CRC did believe that a Procurement Ordinance should include all phases purchasing and payable requirements; AND should not be able to be easily changed by a specific political party. Therefore, a "Super-Majority +1" was recommended which represents 7 of the 9 councilors.

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23	October 31, 2019	314	Obligatory referendum on bond issues, notes and the sale of real estate by the Town	The amount of \$25,000 should be higher; or remove and make an ordinance	M. Maniscalco	FINAL: Remove and make part of a PROCUREMENT Ordinance = Procurement Ordinance can only be changed with a Super-Majority +1 vote	Changes to procurement processes including bidding, quotations, contracts, purchase orders, accounts payable, receivables, etc. should be addressed in a specific Ordinance which will allow changes based on economic, industry and governmental transformations. CRC did believe that a Procurement Ordinance should include all phases purchasing and payable requirements; AND should not be able to be easily changed by a specific political party. Therefore, a "Super-Majority +1" was recommended which represents 7 of the 9 councilors.
24	January 13, 2020	315	Appropriations	\$50,000 should be updated with inflammatory clause or made into an Ordinance	Town Staff	FINAL: Remove and make part of a PROCUREMENT Ordinance = Procurement Ordinance can only be changed with a Super-Majority +1 vote	Changes to procurement processes including bidding, quotations, contracts, purchase orders, accounts payable, receivables, etc. should be addressed in a specific Ordinance which will allow changes based on economic, industry and governmental transformations. CRC did believe that a Procurement Ordinance should include all phases purchasing and payable requirements; AND should not be able to be easily changed by a specific political party. Therefore, a "Super-Majority +1" was recommended which represents 7 of the 9 councilors.

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25	October 31, 2019	404	Acting Manager	Amend to have the Town Manager appoint the Acting Town Manager in their absence	M. Maniscalco	FINAL: Remove from Charter - TM assigns designee in their absence as a matter of operational needs	CRC recognized that this is done as a regular or routine action to maintain the continuity of operational activity by towns with the same type government form as South Windsor. It does not need to be in the Charter.
26	January 13, 2020	404	Acting Manager	Recommend that the Town Manager assign a designee or Assistant Town Manager to cover in their absence.	Town Staff	FINAL: Remove from Charter - TM assigns designee in their absence as a matter of operational needs	CRC recognized that this is done as a regular or routine action to maintain the continuity of operational activity by towns with the same type government form as South Windsor. It does not need to be in the Charter.
27	January 13, 2020	406	Powers and duties of Manager, specific	Merit system to be a policy rather than in the Charter	Town Staff	FINAL: Keep as is in Charter	This section is appropriately represented in the Charter and does not need to be changed.
28	January 13, 2020	407	Appointment of Department Heads	Director of Recreation should be changed to Director of Parks and Recreation	Town Staff	FINAL: Change Charter to read "Director of Parks & Recreation".	This is a regular, routine change to update the transfer of "park" duties to the Recreation Department approximately 10 years or so ago.
29	January 13, 2020	502	Appointment of Boards	Jury Committee should be eliminated	A. Paterna	FINAL: Remove Jury Committee	There are no records of any activity of the Jury Committee that could be identified. This is no longer needed.
30	January 13, 2020	502	Appointment of Boards	Is Jury Committee necessary?	A. Delnicki	FINAL: Remove Jury Committee	There are no records of any activity of the Jury Committee that could be identified. This is no longer needed.

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31	September 17, 2024	502	Appointment of Boards	Add Alternates to B/C	Joseph Kennedy	FINAL 12-27-24: <u>Alternates will remain the same as in the Charter.</u> <u>Political parties will fill vacancies.</u>	CRC had discussion on this along with residents who also identified the difficulties of finding, retaining and good attendance from alternates. Not having "quorums" at various B/C/C has negatively impacted the work of these entities. Lots of discussion occurred including having "alternate" positions for every B/C/C administered by the Town Manager's office, maintaining a listing of alternates and their qualifications, and even requiring alternates to be on a 2 year waiting list. In the end it is the responsibility of the political party Town Committees to find qualified candidates willing to attend meeting and serve.
32	September 17, 2024	502	Appointment of Boards	Members should be selected to serve on B/C in which they are qualified or have knowledge.	Mark DiCiancia	FINAL 12-17-24: <u>Qualifications listed in the current charter are being kept, no additional experience/qualification changes to other B/C/C.</u>	Revising the Charter to include various "required" skills, experience, knowledge or certifications for B/C/C may result in less volunteers willing to serve. B/C/C have qualified Town staff serving, and they are qualified, experienced and certified (if required).
33	September 17, 2024	502	Appointment of Boards	Members assigned to B/C should have Town help to be more efficient and eliminate redundancies of overlapping responsibilities. Suggested a 2 year waiting period before assignment. Only high profile B/C should have alternates. Meetings should be televised live.	Dan Edwards:	FINAL: Do not have a 2 year waiting period.	Note: Mr. Edwards contacted CRC Secretary and asked to have this "2 yr. waiting period" removed from his comments.

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34	September 17, 2024	502	Appointment of Boards	TC should continue to approve vacancies in B/C. Some B/C may no longer be needed as they were established years ago to help resolve issues occurring at that time and those issues may no longer exist. Some B/C such as SWALPAC and Inlands/Wetlands have requirements of members with certain qualifications which may no longer required	Roy Normen	<u>FINAL 12-17-24: Qualifications listed in the current charter are being kept, no additional experience/qualification changes to other B/C/C.</u>	Revising the Charter to include various "required" skills, experience, knowledge or certifications for B/C/C may result in less volunteers willing to serve. B/C/C have qualified Town staff serving, and they are qualified, experienced and certified (if required).
35	January 13, 2020	604	Department of Public Works	References Parks and Recreation items which should be under Section 612 and remove "Town Dump"	Town Staff	FINAL: Remove Town Dump from Charter.	This is a routine change to remove the "Dump" from the Charter. South Windsor no longer has a dump.

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36	October 31, 2019	609	Town Attorney	Amend to make the appointment of the Town Attorney the responsibility of the Town Manager rather than the Town Council	M. Maniscalsco	FINAL: Change to make appointment of Town Attorney responsibility to Town Manager with advice from Town Council.	Town Attorney serves the Council, but also a wide variety of expertise is required for many of the Town staff. Ongoing legal actions, land use, financials (Bonding), Labor issues, etc. now require a broader base of knowledge and experience. Public Administration has a specific set of legal issues requiring a broader breadth and depth of proficiency which lends itself to legal firms with these type of attorneys on staff. Since the Town Manager is well informed on all phases of legal requirements, it seems logical to have that office be responsible for selecting and contracting for a law firm. The CRC members want to include the TC by inserting "with advice from the Town Council" so they will have their needs represented.
37	January 13, 2020	611	Tree Warden and Dog Warden	Change Dog Warden to Animal Control Officer and move to Section 601 (Police Department)	A. Delnicki	FINAL: Change Dog Warden to Animal Control Officer in Charter	This is a regular, routing update to the verbiage as "Dog Warden" is no longer the appropriate title for this position.
38	January 13, 2020	612	Department of Recreation	Department of Recreation should be changed to Department of Parks and Recreation	Town Staff	FINAL: Change name from Department of Recreation to "Department of Parks & Recreation".	This is a regular, routine change to update the Department's name to reflect the transfer of Parks to the Recreation Department approximately 10 years or so ago from Public Works.

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39	January 13, 2020	612	Department of Recreation	Add: <i>"and provide proper care and maintenance and control of public grounds, parks and open space properties owned by the Town, and assist with the care and maintenance of school grounds"</i>	Town Staff	FINAL: Add "and provide proper care and maintenance and control of public grounds, parks and open space properties owned by the Town, and assist with the care and maintenance of school grounds"	This was requested by Town staff at Parks and Recreation to reflect their revised duties when Parks was transferred to them approximately 10 years ago from Public Works.
40	April 17, 2024	704	Duties of the Council on the budget	Members of the public should be able to vote on the School Budget.	Tom Dillon	<u>FINAL 12-27-24: No referendums for budgets.</u>	CRC had many long discussions, did extensive research and received public comments on this issue. The reasons for keeping the Budget decisions with the Town Council are: Additional cost to run one (or many) referendums; possible lack of public education on Town & BOE budget details referring to mandates, labor contracts, debt obligations, capital projects, routine operating expenses; bond rating requirements referring to general or surplus funding; low voter turnout may not represent the majority of electors; lack of knowledge regarding operational liabilities required by Federal and State Statutes; Town Councilors are elected to know the needs of the town specifically relating to public safety, operational needs, health and educational standards.

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41	January 13, 2020	704	Duties of the Council on the budget	Town referendum to vote on budget if increase is more than 3%	A. Delnicki	<u>FINAL 12-27-24: No referendums for budgets.</u>	CRC had many long discussions, did extensive research and received public comments on this issue. The reasons for keeping the Budget decisions with the Town Council are: Additional cost to run one (or many) referendums; possible lack of public education on Town & BOE budget details referring to mandates, labor contracts, debt obligations, capital projects, routine operating expenses; bond rating requirements referring to general or surplus funding; low voter turnout may not represent the majority of electors; lack of knowledge regarding operational liabilities required by Federal and State Statutes; Town Councilors are elected to know the needs of the town specifically relating to public safety, operational needs, health and educational standards.

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41a	September 17, 2024	704	Duties of the Council on the budget	Town referendum to vote on budget	N/A	<u>FINAL 12-27-24: No referendums for budgets.</u>	CRC had many long discussions, did extensive research and received public comments on this issue. The reasons for keeping the Budget decisions with the Town Council are: Additional cost to run one (or many) referendums; possible lack of public education on Town & BOE budget details referring to mandates, labor contracts, debt obligations, capital projects, routine operating expenses; bond rating requirements referring to general or surplus funding; low voter turnout may not represent the majority of electors; lack of knowledge regarding operational liabilities required by Federal and State Statutes; Town Councilors are elected to know the needs of the town specifically relating to public safety, operational needs, health and educational standards.

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42	September 17, 2024	704	Duties of the Council on the budget	Town referendum to vote on budget	Mike Ouellette	<u>FINAL 12-27-24: No referendums for budgets.</u>	CRC had many long discussions, did extensive research and received public comments on this issue. The reasons for keeping the Budget decisions with the Town Council are: Additional cost to run one (or many) referendums; possible lack of public education on Town & BOE budget details referring to mandates, labor contracts, debt obligations, capital projects, routine operating expenses; bond rating requirements referring to general or surplus funding; low voter turnout may not represent the majority of electors; lack of knowledge regarding operational liabilities required by Federal and State Statutes; Town Councilors are elected to know the needs of the town specifically relating to public safety, operational needs, health and educational standards.

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43	September 17, 2024	704	Duties of the Council on the budget	Town referendum to vote on budget if increase is more than 3%	Mark DiCiancia	<u>FINAL 12-27-24: No referendums for budgets.</u>	CRC had many long discussions, did extensive research and received public comments on this issue. The reasons for keeping the Budget decisions with the Town Council are: Additional cost to run one (or many) referendums; possible lack of public education on Town & BOE budget details referring to mandates, labor contracts, debt obligations, capital projects, routine operating expenses; bond rating requirements referring to general or surplus funding; low voter turnout may not represent the majority of electors; lack of knowledge regarding operational liabilities required by Federal and State Statutes; Town Councilors are elected to know the needs of the town specifically relating to public safety, operational needs, health and educational standards.

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44	May 21, 2024	704	Duties of the Council on the budget	Opposed to putting the town budget up for a vote. He is not in favor because the rise of the school population in South Windsor and believes this will not work well in the school system, (Also see 705 - Council action on the budget).	Craig Zimmerman	FINAL 12-27-24: No referendums for budgets.	CRC had many long discussions, did extensive research and received public comments on this issue. The reasons for keeping the Budget decisions with the Town Council are: Additional cost to run one (or many) referendums; possible lack of public education on Town & BOE budget details referring to mandates, labor contracts, debt obligations, capital projects, routine operating expenses; bond rating requirements referring to general or surplus funding; low voter turnout may not represent the majority of electors; lack of knowledge regarding operational liabilities required by Federal and State Statutes; Town Councilors are elected to know the needs of the town specifically relating to public safety, operational needs, health and educational standards.

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45	April 16, 2024	704	Duties of the Council on the budget	Members of the public should be able to vote on the school budget, noting that people who have no children don't have a say on the school budget	Alan Gold	<u>FINAL 12-27-24: No referendums for budgets.</u>	CRC had many long discussions, did extensive research and received public comments on this issue. The reasons for keeping the Budget decisions with the Town Council are: Additional cost to run one (or many) referendums; possible lack of public education on Town & BOE budget details referring to mandates, labor contracts, debt obligations, capital projects, routine operating expenses; bond rating requirements referring to general or surplus funding; low voter turnout may not represent the majority of electors; lack of knowledge regarding operational liabilities required by Federal and State Statutes; Town Councilors are elected to know the needs of the town specifically relating to public safety, operational needs, health and educational standards.

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46	May 21, 2024	704	Duties of the Council on the budget	In favor of going to referendum as opposed to having the Town Council decide on the budget	John Holowczak	<u>FINAL 12-27-24: No referendums for budgets.</u>	CRC had many long discussions, did extensive research and received public comments on this issue. The reasons for keeping the Budget decisions with the Town Council are: Additional cost to run one (or many) referendums; possible lack of public education on Town & BOE budget details referring to mandates, labor contracts, debt obligations, capital projects, routine operating expenses; bond rating requirements referring to general or surplus funding; low voter turnout may not represent the majority of electors; lack of knowledge regarding operational liabilities required by Federal and State Statutes; Town Councilors are elected to know the needs of the town specifically relating to public safety, operational needs, health and educational standards.

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47	January 13, 2020	705	Council action on the budget	Town referendum to vote on budget if increase is more than 3%	A. Delnicki	FINAL 12-27-24: No referendums for budgets.	CRC had many long discussions, did extensive research and received public comments on this issue. The reasons for keeping the Budget decisions with the Town Council are: Additional cost to run one (or many) referendums; possible lack of public education on Town & BOE budget details referring to mandates, labor contracts, debt obligations, capital projects, routine operating expenses; bond rating requirements referring to general or surplus funding; low voter turnout may not represent the majority of electors; lack of knowledge regarding operational liabilities required by Federal and State Statutes; Town Councilors are elected to know the needs of the town specifically relating to public safety, operational needs, health and educational standards.
48	January 13, 2020	712	Lapse of appropriations	Exemption for Special Revenue Recreation Fund	Town Staff	FINAL: Special Revenue Recreation Fund can lapse	The Special Revenue Recreation Fund administered by the Parks and Recreation Departments are not subjected to the requirements of "not lapsing" based on how it is structured. This does not need to be put in the Charter.

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49	October 31, 2019	713	Purchasing	Remove and create ordinance	M. Maniscalsco / A. Paterna	FINAL: Remove and make part of a PROCUREMENT Ordinance = Procurement Ordinance can only be changed with a Super-Majority +1 vote	Changes to procurement processes including bidding, quotations, contracts, purchase orders, accounts payable, receivables, etc. should be addressed in a specific Ordinance which will allow changes based on economic, industry and governmental transformations. CRC did believe that a Procurement Ordinance should include all phases purchasing and payable requirements; AND should not be able to be easily changed by a specific political party. Therefore, a "Super-Majority +1" was recommended which represents 7 of the 9 councilors.
50	October 31, 2019	714	Purchasing procedure	Remove and create ordinance	M. Maniscalsco / A. Paterna	FINAL: Remove and make part of a PROCUREMENT Ordinance = Procurement Ordinance can only be changed with a Super-Majority +1 vote	Changes to procurement processes including bidding, quotations, contracts, purchase orders, accounts payable, receivables, etc. should be addressed in a specific Ordinance which will allow changes based on economic, industry and governmental transformations. CRC did believe that a Procurement Ordinance should include all phases purchasing and payable requirements; AND should not be able to be easily changed by a specific political party. Therefore, a "Super-Majority +1" was recommended which represents 7 of the 9 councilors.

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51	October 31, 2019	715	Contracts for public works	Remove and create ordinance	M. Maniscalsco / A. Paterna	FINAL: Remove and make part of a PROCUREMENT Ordinance = Procurement Ordinance can only be changed with a Super-Majority +1 vote	Changes to procurement processes including bidding, quotations, contracts, purchase orders, accounts payable, receivables, etc. should be addressed in a specific Ordinance which will allow changes based on economic, industry and governmental transformations. CRC did believe that a Procurement Ordinance should include all phases purchasing and payable requirements; AND should not be able to be easily changed by a specific political party. Therefore, a "Super-Majority +1" was recommended which represents 7 of the 9 councilors.
52	January 13, 2020	715	Contracts for public works	Raise dollar amount (\$5,000) to \$25,000	A. Delnicki	FINAL: Remove and make part of a PROCUREMENT Ordinance = Procurement Ordinance can only be changed with a Super-Majority +1 vote	Changes to procurement processes including bidding, quotations, contracts, purchase orders, accounts payable, receivables, etc. should be addressed in a specific Ordinance which will allow changes based on economic, industry and governmental transformations. CRC did believe that a Procurement Ordinance should include all phases purchasing and payable requirements; AND should not be able to be easily changed by a specific political party. Therefore, a "Super-Majority +1" was recommended which represents 7 of the 9 councilors.

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53	January 13, 2020	716	Payment of c	Update the way payments can be made	Town Staff	FINAL: Add verbiage "As required by Statutory Authority and Law" to charter	Payments are administered very differently now, routinely using Electronic Fund Transfers (EFT). The Charter should be revised to reflect these changes.
54	January 13, 2020	801	Mandatory public hearings	Public Notification via the best means of the times, i.e. website, social media, etc.	Town Staff	FINAL: Add verbiage "As required by Statutory Authority and Law" to charter	Charter should be updated to account for a variety of media advertising. Newspapers no longer have the circulation numbers that may reach the greater public.
55	January 13, 2020	802	When action by a public hearing is required	Update the purchasing threshold for going to public hearing	Town Staff	FINAL: Remove and make part of a PROCUREMENT Ordinance = Procurement Ordinance can only be changed with a Super-Majority +1 vote	Changes to procurement processes including bidding, quotations, contracts, purchase orders, accounts payable, receivables, etc. should be addressed in a specific Ordinance which will allow changes based on economic, industry and governmental transformations. CRC did believe that a Procurement Ordinance should include all phases purchasing and payable requirements; AND should not be able to be easily changed by a specific political party. Therefore, a "Super-Majority +1" was recommended which represents 7 of the 9 councilors.

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56	October 31, 2019	NEW	All Sections	Make gender neutral	A. Paterna	FINAL: Change Verbiage in Charter to be Gender Neutral	This was done by the Girl Scouts as a "project". They submitted their changes to change the charter verbiage from male oriented to gender neutral. CRC agreed to this unanimously.
57	April 16, 2024	N/A	Not applicable to Town Charter	Provide more tax protection for Seniors Citizens within the Town Charter	Alan Gold	FINAL: Not pertinent to Town Charter	Tax incentives or changes are made by the Town Council through either resolutions or ordinances and can occur at any time. The flexibility to administer programs should remain available to any seated council and not placed in the Charter.
58	September 17, 2024	N/A	Not applicable to Town Charter	Tax revaluations	Mark DiCiancia	FINAL: Not pertinent to Town Charter	Requirements regarding tax re-evaluations are set by State Statute by the Legislative body of the State of Connecticut. These are administered by all Connecticut public entities in the same fashion. This cannot be placed in the Charter.
59	September 17, 2024	N/A	Not applicable to Town Charter	Display history at Town Hall	Mark DiCiancia	FINAL: Not pertinent to Town Charter	Display of history at Town Hall is a very meritous suggestion and the CRC members agreed. This can be implemented by the Town Manager in conjunction with the Town Council at will, and is not pertinent to the Charter.